



ARAPAHOE COUNTY
Department of Human Resources
5334 S. Prince Street
Littleton, CO 80120

<http://agency.governmentjobs.com/arapahoe/default.cfm>

Invites Applications for the Position of:

FORENSIC SCIENTIST, LATENT PRINTS

An Equal Opportunity Employer

SALARY

\$2,398.00 - \$3,726.00 Biweekly \$62,348.00 - \$96,876.00 Annually

DEADLINE

10/12/18

DESCRIPTION

****ANTICIPATED HIRING RANGE \$2,398.00 - \$3,062.00 BI-WEEKLY****

Under limited direction from the Section Supervisor, this position performs a variety of professional crime laboratory/forensic analyses and crime scene duties including recognition, documentation and collection of physical evidence and reconstruction of events as required for the Unified Metropolitan Forensic Crime Laboratory (UMFCL) and the Arapahoe County Sheriff's Office.

DUTIES

The following duty statements are illustrative of the essential functions of the job within the UMFCL and do not include other non-essential or marginal duties that may be required:

- Responsible for the recognition, identification, documentation, and scientific collection of all physical evidence pertinent to the investigation of a criminal act when examining items of evidence within the laboratory.
- Performs latent print comparisons of recorded prints as well as evidentiary latent prints, identifies fingerprints, and utilizes Automated Fingerprint Identification Systems. (AFIS/ IAFIS).
- Interprets the scientific data gathered and prepares meaningful reports in a manner to be presented to a judge and jury in a court of law.
- Prepares detailed reports and documentation for investigative use and court proceedings.
- Document, handle, package, and receive evidence to maintain chain of custody in accordance with established forensic practices under state and federal laws.
- Appears in court as an expert witness as required.
- May be assigned to train new employees and or act as a trainer to coworkers in specific specialty areas.
- Operates computers and standard office equipment including commonly used computer software programs required by the position.

The following duty statements are illustrative of the essential functions of the job with respect to Crime Scene Analyses for the Arapahoe County Sheriff's Office:

- Responsible for the recognition, identification, documentation, and scientific collection of all physical evidence pertinent to the investigation of a criminal act.
- Examines crime scenes to discover, preserve, collect, photograph, video, and identify physical evidence.
- Interprets the scientific data gathered and prepares meaningful reports in a manner to be presented to a judge and jury in a court of law.
- Prepares sketches and diagrams to include dimensions of scene and to establish location of evidence and relationships of all relevant data.
- Prepares detailed reports and documentation for investigative use and court proceedings.
- Documents, handles, packages, and receipts evidence to maintain chain of custody in accordance with established forensic practices under state and federal laws.
- Directs law enforcement personnel at crime scenes to ensure continuity and preservation of evidence.
- Appears in court as an expert witness as required.
- Instructs other agency members in Criminalistics, crime scene processing and training seminars, to include outside law enforcement agencies under mutual aid requests.
- Makes presumptive field tests of suspected illegal drugs to determine type.
- May be assigned to train new employees and or act as a trainer to coworkers in specific specialty areas.
- Operates computers and standard office equipment including commonly used computer software programs required by the position.
- Is available and willing to work such overtime per day or per week as the Sheriff's Office determines is necessary or desirable to meet its needs.
- Is available and willing to work such weekends and holidays as the Sheriff's Office determines are necessary or desirable to meet its needs.
- Performs duties both in the office and in the field.
- Performs other duties as assigned.

REQUIREMENTS

Skills, Abilities and Competencies:

- Extensive knowledge of modern forensic laboratory equipment and procedures.
- Extensive knowledge of criminal acts, methods of operation and investigative procedures.
- Extensive knowledge of all areas of Criminalistics.
- Considerable knowledge of criminal law, criminal court proceedings and rules of evidence.
- Knowledge of NCIC Fingerprint classification systems.
- Knowledge of law enforcement accreditation standards at the Sheriff's Office.
- Knowledge of computers and commonly used computer software programs.
- Working knowledge of digital image processing software (e.g., PhotoShop).
- Skill in the use of laboratory and photographic equipment and materials.
- Ability to operate computers and commonly used computer software programs, as well as any other standard office equipment as required by position.
- Ability to give acceptable expert testimony in courts of law.
- Ability to establish and maintain effective working relationships with superiors, coworkers and other law enforcement/judicial personnel.
- Ability to communicate effectively in verbal and written English, to include public speaking.
- Ability to apply sound reasoning and decision-making.
- Ability to interact in a professional manner with all staff.
- Ability to get along well with others.

MINIMUM QUALIFICATIONS

EDUCATION: Bachelor's Degree in Forensic Science, Natural Sciences, Criminalistics or a closely related field.

EXPERIENCE: Two (2) years experience performing crime scene and/or laboratory duties associated with the processing of evidence in a law enforcement agency. OR

Any equivalent combination of education and experience that satisfy the requirements of the job as approved by the Sheriff.

PREFERRED QUALIFICATIONS:

EDUCATION: Master's Degree in Forensic Science, Natural Science, Criminalistics, or a closely related field.

EXPERIENCE: Three (3) years experience performing crime scene and laboratory duties including latent print analysis and comparisons in a law enforcement agency, and IAI certifications in Crime Scene Investigations and Latent Print Examinations.

NECESSARY SPECIAL REQUIREMENTS:

- Must obtain CPR and First Aid certification within the initial probationary period.
- Must possess a valid Colorado Driver's License.
- Must be available for on-call work schedule assignments that require working nights, weekends and holidays.
- Must successfully complete the initial probationary period and training.

The following are some of the physical demands commonly associated with this position. They are included for informational purposes and are not all inclusive.

Occasionally: Activity exists less than 1/3 of the time.

Frequently: Activity exists between 1/3 and 2/3 of the time.

Constantly: Activity exists more than 2/3 of the time.

- Spends 60% of the time sitting and 40% of the time either standing or walking while in the field or office.
- Must possess sufficient strength to lift and carry equipment and/or evidence up to 50 lbs.
- Frequently pushes, pulls, climbs, balances, stoops, kneels, crouches, reaches, handles and feels while in the field and office.
- Constantly uses oral and auditory capacity enabling interpersonal communication as well as communication through automated devices such as the two-way radio, intercom system and telephone.
- Frequently uses auditory capacity enabling the detection of sounds related to criminal or suspicious activity.
- Constantly uses visual and fine/gross motor skills enabling the use of office and field equipment.
- Occasionally uses visual and fine/gross motor skills enabling the safe operation of a vehicle during normal, and hazardous weather situations.
- Frequently uses visual capacity including color vision in order to distinguish color/descriptions of vehicles, suspects, victims and other relevant objects.
- Frequently uses olfactory sensory capabilities to detect criminal/hazardous situations.

JOB-RELATED CONTACTS:

Personal contacts with individuals occur on a daily basis. Contacts include interaction with supervisors, subordinates, co-workers, other law enforcement/judicial personnel, public, suspects, victims and inmates.

WORK ENVIRONMENT:

Work environment includes indoor and outdoor locations. Exposure to inclement weather and the elements may exist during crime scene examinations and analyses. Other hazards may

include exposure to harmful chemicals, carcinogenic substances and fumes, although safeguards are provided.

BIO-HAZARD NOTICE:

This position has been determined to be an EXTREME exposure risk to "bio-hazards" associated with blood-borne pathogens; HIV (aids), HBV (hepatitis B), and air-borne transmissions of TB (tuberculosis). Members are advised that exposure to a "bio-hazard" may result in severe illness or death. Members are required by agency policy to use protective equipment and clothing. Inoculation may be required to prevent or treat exposures to "bio-hazards".

SUPPLEMENTAL INFORMATION

YOU MUST PROVIDE A CURRENT VALID EMAIL ADDRESS FOR APPLICATION STATUS NOTIFICATIONS (only one email address is accepted by the system).

REQUIRED EXAMINATIONS:

The screening process for any position within the Sheriff's Office may include written test(s), an oral interview, skills test(s) and/or other selection methods designed to measure applicants' ability to perform the essential functions of the job they are seeking. Required examinations also include:

- Polygraph examination.
- Psychological evaluation.
- Medical examination, including a drug screen.
- Background investigation. This will include, but is not limited to, contact with the applicant's former employers, associates, neighbors and other pertinent sources. Applicant's military history, school records, police records and driving record will also be investigated. All examinations are conducted by qualified/licensed individuals designated by the Sheriff's Office at the Sheriff's Office expense.

EXPECTED DURATION OF THE APPLICATION PROCESS:

Due to the nature of the application and selection process for the Sheriff's Office, applicants can reasonably expect the application process to take a significant amount of time to complete before a decision is made to hire or not to hire.

Typically, it takes approximately *8 to 12 weeks* from the date of application to complete the entire selection process. The length of time it takes to complete the process can vary depending on a variety of factors. Please note that this is an estimated duration of the selection process.

WORK SCHEDULES:

Employees are required to work the time periods and/or shifts, rotational and/or stationary, and location assignment, consistent with the needs of the Sheriff's Office.

DUTY ASSIGNMENTS:

All applicants hired by the Sheriff serve at the pleasure of the Sheriff of Arapahoe County and may be assigned to any of the agency's bureaus, sections or units at the discretion of the Sheriff or his duly appointed representative. Employment is at the will and pleasure of the Sheriff, per Colorado State Statute: 30-10-506. Written policies and other manuals do not alter the at will status of employment.

COMMUNITY POLICING:

The Arapahoe County Sheriff's Office is committed to the implementation of the community policing concept. Community policing is an organizational strategy and philosophy which emphasizes problem solving partnerships between the Sheriff's Office, neighborhoods and businesses, working together to create a better quality of life within the community.

INITIAL STATUS PERIOD OF EMPLOYMENT:

Successful applicants are subject to an initial status period of employment. This initial status period is 12 months for all positions. The initial status period is regarded as part of the applicant's examination process and will be utilized for purposes of employee evaluation, training and adjustment to the demands of the profession.

New employees, who fail to perform satisfactorily during the period, may be separated from the Sheriff's Office, depending on the circumstance of each case.

APPLICANT DISQUALIFICATION FACTORS:

Applicants are advised that areas for disqualification from further consideration include, but are not limited to, the following:

- Illegal Drug Use. Applicants who have recent illegal drug usage will be disqualified. Recent drug use includes marijuana within 1 year and all other illegal drug use within the past 5 years. All other illegal drug use will be evaluated on a case-by-case basis.
- Any felony conviction.
- Driving Record.
- Outside activities which may be deemed a conflict of interest.
- Revelation or discovery of assaultive behavior.
- Documented record of prior work performance.
- Unsuccessful completion of any basic requirement.
- Inability to perform the essential functions of the position.
- Police history - type, frequency and nature of contacts(s).
- Providing false or misleading information during the application / selection process.

It is the policy of the Sheriff's Office to not discuss the reasons why applicants were not selected for hire. There is no flexibility to this policy. Applicants may be notified of their disqualification at any point in the selection process. If you receive such a notice, it simply means that you do not meet our standards at this time. Receiving this notice does not indicate that you are ineligible to apply with other agencies.

POLICY ON REAPPLICATION:

Applicants who failed a written test may reapply and retest no sooner than six months from the date they took the written test. All other applicants who are disqualified can reapply with the Sheriff's Office no sooner than one year from the date of notification of non-selection.

We are an equal employment opportunity employer, who fully supports and complies with the ADA. EOE M/F/D/V

Should you require an accommodation to apply for this position please contact Human Resources.

Connect With Us!

APPLICATIONS MAY BE FILED ONLINE AT:
<http://agency.governmentjobs.com/arapahoe/default.cfm>

EXAM #2018-CR
FORENSIC SCIENTIST, LATENT PRINTS
TB

COMPUTER ACCESS IS AVAILABLE AT:
5334 S. Prince Street,
Littleton, CO 80120

Forensic Scientist, Latent Prints Supplemental Questionnaire

- * 1. Which best describes your level of education?
- High School or GED
 - 1 year but less than 2 years of College
 - Associate's Degree
 - 3 years but less than 4 years of College
 - Bachelor's Degree
 - Master's Degree
- * 2. Do you possess the 2 years of Crime Scene and Laboratory experience required for this application?
- Yes No
- * 3. Have you worked latent print comparison cases?
- Yes No
- * 4. Are you willing and able to work on-call to include nights, weekends, and holidays?
- Yes
 No
- * 5. Are you a current employee of Arapahoe County Sheriff's Office?
- Yes No
- * 6. Have you received a felony conviction or a deferred judgment in lieu of a felony conviction?
- YES
 NO
- * 7. Have you ever been convicted of any municipal ordinance or law of any state of the United States, where the offense involved domestic violence?
- YES
 NO
- * 8. Are you currently the subject of a permanent restraining or protection order resulting from domestic violence?
- YES
 NO
- * 9. When was the last time you have used, tried, or experimented with marijuana?
- I have used marijuana within the past six months.
 - I last used marijuana between six months and a year ago.
 - I last used marijuana 1 - 2 years ago.
 - I last used marijuana 2 - 5 years ago.
 - It has been over 5 years since I last used marijuana.
 - I have never used marijuana.
- * 10. Have you used, tried, or experimented with any illegal drug, other than marijuana, in the past five years?
- YES
 NO
- * 11. Have you been convicted of a D.U.I. / D.W.A.I. in the past 5 years?

- YES
 NO
- * 12. How many moving traffic violations have you been cited for in the past 5 years?
- 0-4
 5-9
 10 or more
- * 13. In the past five years have you had your drivers license revoked, cancelled or denied due to points violation, Financial Responsibility Act (FRA) violation or by a court order (not including "minor in possession" or "failure to pay a traffic fine").
- Yes
 No
- * 14. Do you have a current, valid driver's license?
- Yes
 No
- * 15. If required, do you consent to the following: polygraph, background investigation, drug test, psychological evaluation, and medical exam?
- YES
 NO
- * 16. How did you hear about this opportunity?
- Diverse Organization
 Internet - Monster.com
 Internet - Jobbing.com
 Internet - ArapahoeSheriff.org
 Internet - CareerBuilder.com
 Internet - governmentjobs.com
 Internet - Other (please specify below)
 Employee Referral
 Non-Employee Referral
 Job Fair (please specify below)
 Other (please specify below)
- * 17. Copies of the Office of Special Counsel's "If You Have The Right to Work" posters regarding immigration can be found at the following links: English Version: [Right to Work](#)
Spanish Version: [Right to Work - En Espanol](#)

* Required Question